

Kentucky Behavioral Health Planning and Advisory Council
Membership Committee
January 25, 2018 1:00-4:00PM
Kentucky Transportation Cabinet, 200 Mero Street, Room C-122
Frankfort, Kentucky

Members Present: LeeAnn Kelley, Gayla Lockhart, Steve Lyons, Sherry Sexton, Peggy Roark, Carmilla Ratliff, Melony Cunningham

Staff Present: Michele Blevins, Christie Penn, Allison Paul, Pam Goins

Topic	Discussion	Next Steps
Welcome and Call to Order	Gayla Lockhart welcomed everyone and called the meeting to order at 1:07 PM. Members and guests introduced themselves	
Review of Membership Applications	<p>Gayla discussed the importance of confidentiality for the committee's work. To maintain confidentiality, members returned all copies of the membership applications to staff at the end of the meeting.</p> <p>The committee reviewed membership applications to confirm that all applicants are not full-time employees of a state agency or a full-time provider/employee of a behavioral health provider agency.</p> <p>Members reviewed the applications of the slate of membership applicants and voted to recommend all for membership. Those individuals are the following:</p> <p><u>Family Member of an Individual in Recovery – 3 vacancies</u> Lynn Haney Peggy Roark Matthew Smith</p> <p><u>Individual in Recovery – 3 vacancies</u> Urika Berry Steve Lyons Robin Osborne</p> <p><u>Parent/Guardian of an Individual in Recovery – 3 Vacancies</u> Vacant Vacant Vacant</p> <p>Members reviewed past applications (3 received in 2017) to fill a vacancy for an Individual in Recovery. Members voted to recommend Robin to serve on the Council.</p>	The committee's recommendations will be presented to the Council during the next quarterly

	<p>Carmilla Ratliff made a motion for the Membership Committee to recommend Robin Osborne for appointment to the Council at the Council's upcoming March meeting. Sherry Sexton seconded. Motion passed.</p> <p>Sherry Sexton made a motion to recommend Aisian Taylor and Kayla Adams (in that order) for appointment if Robin Osborne declines interest in serving on the Council. Steve Lyons seconded. Motion passed.</p> <p>Staff placed a call during the meeting to confirm Robin Osborne's continued interest in serving on the Council and she confirmed her interest.</p> <p><i>Note: There are three open slots for a Parent/Guardian of a Child with Behavioral Health Challenges because no candidates applied to fill the available seats.</i></p>	<p>meeting on March 15, 2018.</p> <p>The three remaining vacancies will be advertised again and additional membership applications considered in the future.</p>
Nominations for Officers	<p>Gayla asked for nominations for officers and reminded members that the Council must submit two nominations for Chair, per the Bylaws. Members made nominations and voted.</p> <p>Sherry Sexton made a motion to recommend the following slate of officers with a second choice for the chair, to be determined at the Council meeting. Chair: Gayla Lockhart Vice Chair: Maggie Krueger Secretary: LeeAnn Kelley Steve Lyons seconded. Motion passed.</p>	<p>The committee's recommendations will be presented to the Council during the next quarterly meeting on March 16, 2017.</p>
Review of Bylaws	<p>Michele reminded members that there will be a Bylaws Committee meeting on June 14, 2018. Carmilla made a motion to send the following recommendations to the Bylaws Committee:</p> <ul style="list-style-type: none"> • Change language of Article 3, Section 4D to change the terms of membership seats from two to four years; • Change language of Article 3, Section 3G to reflect that two seats be allocated to a young person in recovery from behavioral health disorders. <p>Peggy Roark seconded. Motion passed.</p>	<p>Members: Please review the bylaws and recommend revisions.</p>
Member Orientation	<p>The committee discussed Member Orientation and recommended to not convene Member Orientation this April because there are so few new members and because of the availability of the new Member Handbooks. Members also recommended utilizing the one-on-one mentorship process as used in the past.</p>	
Adjournment	<p>Sherry Sexton made a motion to adjourn at 3:22 PM. LeeAnn Kelley seconded. Motion passed.</p>	